

Philip Functional

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OBJECTIVE:

USAF Veteran seeking Language/Intelligence analyst position

EDUCATION:

University of Maryland, Baltimore County (UMBC)
Master of Science in Information Systems

Expected Graduation: May 2015
GPA: 4.0/4.0

American Military University
Bachelor of Arts Degree in Middle Eastern Studies

May 2011

Community College of the Air Force
Associate of Arts Degree in Intelligence Studies and Technology

May 2009
GPA: 4.0/4.0

SECURITY CLEARANCE:

Active SECRET clearance

SUMMARY OF QUALIFICATIONS:

- Swahili DLPT (3/2+)
- MSA Arabic DLPT (2+/2+)
- Iraqi Arabic DLPT (1+/2+)
- Pashto DLPT (1+/2/2)
- Experience transcribing, translating, and summarizing audio and graphic material
- Member of National Language Service Corps (Arabic and Swahili)
- Currently pursuing DoD 8570 certification

SKILLS SUMMARY:

Communications:

- Assisted with translation/interpretation of documents on behalf of refugees and asylees
- Assisted with drafting business documents in both English and Arabic
- Communicated strategic concepts to employees in English and Arabic
- Transcribed, translated, and summarized audio and graphic material
- Tutored Air Force personnel in Arabic and Swahili
- Developed language training curriculum for Air Force personnel in Arabic and Swahili

Intelligence Analysis Cryptologic (SIGINT):

- Experienced SIGINT analyst

Analytical and Advanced Research:

- Performed DNI/DNR analysis as required by mission requirements
- Performed telephony analysis and all-source research to contribute to team product reports

World/Current Affairs Knowledge:

- Assisted with cultural orientations for non-English speaking refugees and asylees
- Worked with deployed analyst to deliver timely cultural and linguistic support

Technical:

- Evaluated Networks of complex call-chaining events in order to identify relationships
- Performed telephony analysis and all-source research to contribute to product reports
- Utilized Microsoft Office suite and various Unix and Linux based programs

Leadership:

- Assisted with resettlement of refugees in the Baltimore, MD area
- Informed employees and leadership of regional and cultural concepts that impact strategy
- Selected as Air Force MENA region Subject Matter Expert and shift lead for 10-person team

WORK EXPERIENCE:

Immigration Intern, International Rescue Committee
North African Language Supervisor, Tactical Linguist Solutions
USAF Language/ Intelligence Analyst, NSA/CSS

05/13 - Present
05/13 - Present
06/06 – 03/13