

SANDRA ANDERSON

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EDUCATION

University of Maryland Baltimore County (UMBC)

B.A, Psychology; B.S.W. Social Work

GPA: 3.52/4.00

Worked 20-25 hours per week while carrying a full academic schedule

Baltimore, MD

Expected: Dec. 20xx

HONORS/AWARDS

Social Work stipend

Dean's List

20xx-present

Spring 20xx

SOCIAL WORK EXPERIENCE

Howard County General Hospital

Social Work Intern

- Handle discharge planning, progress reporting, and adjustment to illness counseling
- Consult with the hospital staff and instruct hospital employees
- Design new policy regarding child abuse reporting procedures
- Serve as hospital liaison to Howard County Association of Community Services

Columbia, MD

20xx-present

Women in Self Help (WISH)

Counselor

- Counseled low-income women in areas of skill attainment and job readiness
- Assessed clients' needs and linked with available community services

Baltimore, MD

20xx

Caton Manor Nursing Home

Activities Director

- Planned and implemented therapeutic activities for residents
- Served as first activities director in the new facility

Baltimore, MD

20xx-20xx

Summit Nursing Home

Activities Director

- Served as Occupational Therapist and Activities Manager at a 141-bed facility
- Supervised two assistants in implementing an extensive workshop and social activity schedule

Baltimore, MD

20xx

RELATED ACTIVITIES

The Johns Hopkins University School of Public Health and Mental Hygiene, Baltimore, MD

Guest Lecturer "Women and Alcoholism", April 20xx

MEMBERSHIPS

National Association of Social Workers

May 20xx - present